



Hollies Pupil Referral Unit
The Stables
Newport Road
Stafford
ST16 1BY
01785 241784
Admission Form

DETAILS OF STUDENT

Surname	Forename
Middle name(s)	Preferred Name
Gender	Date of Birth
Address	
Postcode	Telephone number – Home: - Mobile:

ETHNICITY - This information to be provided on a voluntary basis

Ethnicity Home Language Religion

PREVIOUS SCHOOL

School Name	Reason for referral
Address	

MEDICAL INFORMATION

Doctors Name		Dentist	
Doctors Address		Dentist Address	
Doctors Tel no.		Dentist Tel no	
Medical conditions or information that you wish the school to record			

NEXT OF KIN – Parent/Guardian with parental responsibility*

Surname Mr/Mrs/Miss/Other
Forename
Contact Priority No
Daytime Tel No
Home Address
Postcode
Home Tel No
Relationship

Surname Mr/Mrs/Miss/Other
Forename
Contact Priority No
Daytime Tel No
Home Address
Postcode
Home Tel No
Relationship

Emergency Contacts

Please give details of anyone else who could be contacted should an emergency arise when you are unavailable, and who if able to collect your child from school if necessary

Surname Mr/Mrs/Miss/Other
Forename
Contact Priority No
Daytime Tel No
Home Address
Postcode
Home Tel No
Relationship

Surname Mr/Mrs/Miss/Other
Forename
Contact Priority No
Daytime Tel No
Home Address
Postcode
Home Tel No
Relationship

***Parental Responsibility**

People who have automatic legal parental responsibility under the Children's Act are:

- I. Married/Separated/Divorced parents even if they do not live with the pupil
- II. Unmarried mothers

People who have automatic legal parental responsibility by court order or agreement include:

- I. Unmarried fathers
- II. Step parents
- III. Other adults e.g. Aunt, Uncle, Grandparent

TRAVEL ARRANGEMENTS: please tick appropriate box

Walk	<input type="checkbox"/>	Car	<input type="checkbox"/>	Taxi	<input type="checkbox"/>	Train	<input type="checkbox"/>	Bicycle	<input type="checkbox"/>
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DINNER ARRANGEMENTS: please tick appropriate box

Free School Meal	<input type="checkbox"/>	Sandwiches	<input type="checkbox"/>	Paying for School Meal	<input type="checkbox"/>
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PERMISSION TO TRAVEL IN THE SCHOOL MINIBUS OR IN A PRIVATE MOTOR VEHICLE

I give permission for my son/daughter to travel for school arranged events in :

- i. The school minibus
- ii. A member of staff's vehicle

This is on condition that (a) the driver has passed the appropriate driving tests and (b) the school has obtained written confirmation that the driver has the necessary insurance cover for transporting pupils.

FOOD TECHNOLOGY – USE OF EQUIPMENT

I give permission and understand that my child may be involved in Food Technology as part of the option choices at school. I understand that such work requires him/her to use kitchen equipment such as electric cookers, knives and graters and may work with heated dishes, boiling water and heated oil. All Food Technology sessions are supervised by staff.

I confirm that I have read and completed, where necessary, all sections of the admission meeting forms as detailed below and give my permission for my son/daughter to access the above unless otherwise stated

Acceptable Use Policy - Internet

Photograph and Video consent

Travel arrangement

Dinner

Permission to travel in school transport

Food Tech – use of equipment

THIS FORM SHOULD BE SIGNED BY SOMEONE WITH PARENTAL RESPONSIBILITY

The information I have given is correct to the best of my knowledge and belief

Signed

<input type="text"/>
<input type="text"/>

Name
(please
print)

Date

<input type="text"/>

Under Data Protection Act 1998 . The school is registered under the Data Protection Act for holding personal data. The school has the duty to protect this information and keep it up to date. The school is required to share some of the data with the Local Education Authority and with the DfES

Data Collection Form

Our ethnic background describes how we think of ourselves. This may be based on many things including for example, our skin colour, language, culture, ancestry or family history. **Ethnic background is not the same as nationality or country of birth.**

The Information Commissioner (formerly the Data Protection Registrar) recommends that young people aged 11 years old have the opportunity to decide their own ethnic identity. Parents or those with parental responsibility are asked to support or advise those children aged over 11 in making this decision, wherever necessary. Students aged 16 or over can make this decision for themselves.

Please study this list below and tick one box only to indicate the ethnic background of the student of child named in this document. Please also tick whether the form was filled in by a parent or the student.

White

<input type="checkbox"/>	British
<input type="checkbox"/>	Irish
<input type="checkbox"/>	Traveller of Irish heritage
<input type="checkbox"/>	Gypsy/Roma
<input type="checkbox"/>	Any other white background

Black or Black British

<input type="checkbox"/>	Caribbean
<input type="checkbox"/>	African
<input type="checkbox"/>	Any other black background
<input type="checkbox"/>	Chinese

Mixed

<input type="checkbox"/>	White and Black Caribbean
<input type="checkbox"/>	White and Black African
<input type="checkbox"/>	White and Asian
<input type="checkbox"/>	Any other mixed background

<input type="checkbox"/>	Any other ethnic background
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<input type="checkbox"/>	I do not wish an ethnic background category to be recorded
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Asian or Asian British

<input type="checkbox"/>	Indian
<input type="checkbox"/>	Pakistani
<input type="checkbox"/>	Bangladeshi
<input type="checkbox"/>	Any other Asian background

This information was provide by:

<input type="checkbox"/>	Parent
<input type="checkbox"/>	Student

(any information you provide will be solely used to compile statistics on the school careers and experiences of pupils from different ethnic backgrounds, to help ensure that all pupils have the opportunity to fulfil their potential. These statistics will not allow individual pupils to be identified. From time to time the information will be passed on to the Local Authority and the Department for Education and Skills (DfES) to contribute to local and national statistics. The information will also be passed onto future schools, to save having to be asked for again)